

Arnold School of Public Health

# CALL FOR NOMINATIONS FOR STAFF MEMBER OF THE YEAR AWARD

Send nomination form and your letter of support by **Friday May 22nd, 2026**

## **PURPOSE & TYPE OF AWARD:**

The purpose of this award is to recognize an exemplary staff member for their contributions to ASPH. The award will be presented to the winner each year at the ASPH annual faculty and staff awards ceremony. The recipient of the award will be honored with a plaque and a monetary award for his/her contributions to ASPH in the amount of \$1,000.

## **ELIGIBILITY:**

To be eligible, the candidate must be a permanent full-time employee (FTE or RGP) of the Arnold School of Public Health for at least two years. The candidate cannot be under probationary status or a tenured/teaching faculty member. Recipients will be eligible to receive the award again after a period of three years.

## **NOMINATION AND REVIEW PROCESS:**

ASPH faculty or staff will nominate candidates by completing an ASPH Staff Member of the Year Award Nomination Form. Additional supporting materials may also be submitted with the nomination form. Supervisors will be notified of the nomination(s) and invited to comment. The committee will review the nominations, choose one recipient each fiscal year and submit to the Dean.

## **STAFF AWARD COMMITTEE:**

The committee will consist of three (3) staff members. The three (3) staff members will be initially appointed by the Dean. Recipients of the award will be asked to serve on the committee replacing one committee member each year on a rolling basis; recipients will serve for three

years. If former recipient(s) cannot serve, the Dean will appoint staff person(s) to the committee. The senior member (individual who has been on the committee the longest) will serve as the Chairperson for the committee. The most recent recipient will serve as the Secretary.

**FRIDAY  
MAY  
22  
2026  
Nomination Deadline**

**[CLICK HERE  
TO  
SUBMIT  
FORM](#)**



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UNIVERSITY OF SOUTH CAROLINA